

**ÉCOLE ARBUTUS GLOBAL MIDDLE SCHOOL
OPENING WEEK PROCEDURES**

Tuesday, September 6th, 2011

The following is the information you will require for your child's attendance on the first day of school:

Classroom Assignments:	On the first day of school, classroom information will be posted outside the entrance of the school on portable boards and on main entrance classroom windows.
School Supplies:	Supply lists will be sent home with the final report card. Extra lists are available on the school website.
Tuesday, September 6th	<p>9:30 a.m. - 11:30 a.m. Students gather outside the main entrance and will enter the building when the bell rings at 9:30 a.m. Students should bring a pen, some paper, and a small snack. We know students will be excited to get back to school, but we ask that they not arrive too early or enter the building before the bell goes.</p> <p><u>Grade 6 students and all new students:</u> At 9:30 a.m., report to the gym. <u>Grade 7's:</u> At 9:30 a.m., go directly to the grade 7 hall and find your class. <u>Grade 8's:</u> At 9:30 a.m., go directly to the grade 8 hall and find your class. <u>International students and your home stay please report to the office at 9:30 a.m.</u></p> <p>Welcome Café: New parents to Arbutus are invited to join the PAC in the library for coffee at 9:30 a.m. on September 6th.</p> <p>Students will be dismissed at 11:30 a.m. They will leave from the gym. They will not return to school that afternoon.</p>
Wednesday, September 7th	<p>8:30 a.m. Warning bell rings. Students may enter the building. 8:35 a.m. - 2:45 p.m. Regular daily schedule begins.</p> <p>Students should bring their school supplies, snack and lunch today. Please send only healthy foods to school. No pop, chips, gum or candy allowed. Planners will be distributed to grade 6 and 7 students this week at the school. New students pay a one-time deposit for text books & locks. Please, no private locks.</p>
Thursday, September 8th & Friday, September 9th	<p>8:30 a.m. Warning bell rings. Students may enter the building. 8:35 a.m. Students should be in class with their supplies ready to learn. 8:35 a.m. - 2:45 p.m. Regular hours now in place for the year (see below).</p>
School Hours:	<p>School hours for the 2011-2012 school year will be: Warning bell 8:30 a.m. Monday - Friday daily schedule 8:35 a.m. - 2:45 p.m. Lunch 11:51 a.m. - 12:36 p.m.</p>
Lunches & Snacks	We recycle and compost at school. Please send foods in recyclable wrappers - reusable glass or plastic containers, metal water bottles, cloth lunch bags, etc. No yoghurt cups, pudding cups or yoghurt tubes - we can't recycle these.